



Continuity of Operations Plans Enterprise Tool

VITA Offers New Service for Continuity of Operations Plans February 17, 2004

The Virginia Information Technologies Agency (VITA) is pleased to announce a new service for state agencies and institutions of higher education to assist with the development, testing, and maintenance of continuity of operations plans (COOP). VITA worked with the Virginia Information Providers Network (VIPNet) to acquire an optional enterprise solution from COOP Consulting that could help agencies and institutions meet planning deadlines at significantly reduced rates. VITA saved the Commonwealth \$194,500 by negotiating volume discounts.

On September 30, 2003, agencies and institutions received a memo from the Governor's Office that provided guidance for strengthening homeland security and the Commonwealth's responses to disasters like Hurricane Isabel. The memo calls for:

- Undertaking a renewed COOP planning process that produces detailed agency plans for disaster recovery, incident response and occupant emergency response.
- Certification to the Governor in writing by June 1, 2004, that organizations have developed, tested, and are maintaining COOP plans.

To provide agencies and institutions with options to help them fulfill these responsibilities, VITA worked rapidly with VIPNet to provide enterprise tools and solutions to assist with developing COOP plans that comply with industry standards and meet the June 1st deadline. To assist agencies with this important process:

- VITA has acquired an optional, enterprise-wide licensing agreement with COOP Consulting, LLC, to provide myCOOP continuity planning software tools at a significantly reduced rate for state agencies and institutions of higher education to assist in preparing COOP plans. The agreement covers licensing for my COOP software, which includes a complete package of templates, and a range of training options. The agreement provides for:
 - Licenses (one time) for \$381.25 per user
 - Maintenance (ongoing) for \$234.25 per user annually
 - Training for users on the software (one day) for \$163.50 per user
 - Training for agency administrators (one day) for \$163.50 per user
 - Comprehensive workshop on continuity of operations planning (three days) and training for users on the software (one day) for \$817.00
- VITA (Supply Chain Management) will broker the expert service capabilities of consulting firms to provide for development of continuity plans, from the IT Advanced Services contracts VITA has in place. This group includes: BearingPoint, AMS, CACI, Unisys, and Northrop Grumman. Please see attached information on services available from these business partners.

If you are interested in utilizing these services, please contact VITA at ContactUs@vita.virginia.gov. Expressing interest does not obligate you to this service—VITA is interested in working with you in order to create the best service delivery options to meet your needs. More details about COOP Consulting's products and services are available at <http://www.coop-consulting.com>.